



**Title:** Engineer II - Highway

**Exempt Status:** Exempt

**Position Status:** Full Time

**Performance Expectations:**

In the performance of their respective tasks and duties all co-workers are expected to conform to the following:

- Exhibit Affinis values daily (balance, collaboration, excellence, servant leadership, trustworthiness).
- Perform quality work within deadlines.
- Interact professionally with co-workers, clients, and colleagues, always striving to find ways to make their lives easier.
- Work effectively as a team contributor on all assignments.
- Work independently while understanding the necessity for communicating and coordinating work efforts with co-workers and organizations.
- Exhibit regular and predictable attendance as this is an essential function of the job.
- Exhibit a higher standard of conduct than merely what is required under the laws prohibiting harassment, discrimination, or retaliation.
- Thrive in a collaborative team environment and be able to apply critical thinking to deliver solutions.

**Responsibilities/Duties/Functions/Tasks:**

- Performs and periodically directs:
  - Project design, such as performing engineering calculations, using computer design software, referencing appropriate engineering procedures and design manuals.
  - Collecting and/or assembling complex project data.
  - Preparation of complex project documents including specifications and bid documents.
  - Complex drawing reviews, assuring plans are clear, concise, and thorough.
  - Preparation of quantity takeoffs themselves or by directing others.
  - External communications.
  - Project documentation.
  - Complex site observations such as recording and reporting of existing conditions.
- Understands internal and external customers' needs and expectations; seeks to develop and improve client relationships.
- Prepares reports, studies and proposals, blogs, journal articles, etc.
- Helps with developing scope and fees for projects.
- Responsible for accounting of individual project task involvement, i.e. scheduling, scope, role and budget.
- Responsible for meeting and tracking task budgets and schedules.
- Contributes on business development matters.
- Reports activities and client interactions in Deltek Vision.

**Qualifications, Education & Experience:**

- Bachelor of Science in Civil Engineering from an ABET accredited college or university.
- Professional licensed engineer in MO or KS.
- Design experience with MicroStation and OpenRoads Designer

- Familiarity with AutoCAD and Civil3D
- 6+ years of related experience with a strong technical background in design.

**Work Requirements:**

- Monday through Friday.
- Flexible working hours
- This position could require additional work outside of regular hours as necessary to fulfill the requirements of the position.

**Competitive salary and comprehensive benefits. For consideration send resume with salary requirements to [recruiting@affinis.us](mailto:recruiting@affinis.us).**

*Affinis Corp provides equal employment opportunities to all co-workers and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.*

*This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation, and training.*