Title: Stormwater Team Lead
Exempt Status: Exempt
Position Status: Full Time

Performance Expectations:
In the performance of their respective tasks and duties all co-workers are expected to conform to the following:

- Exhibit Affinis values daily (balance, collaboration, excellence, servant leadership, trustworthiness).
- Perform quality work within deadlines.
- Interact professionally with co-workers, clients, and colleagues, always striving to find ways to make their lives easier.
- Work effectively as a team contributor on all assignments.
- Work independently while understanding the necessity for communicating and coordinating work efforts with co-workers and organizations.
- Exhibit regular and predictable attendance as this is an essential function of the job.
- Exhibit a higher standard of conduct than merely what is required under the laws prohibiting harassment, discrimination, or retaliation.
- Thrive in a collaborative team environment and able to apply critical thinking to deliver solutions.

Responsibilities/Duties/Functions/Tasks:

- Mentors, directs, and periodically performs:
  - Complex site observations such as recording and reporting of existing conditions and construction progress.
  - Collecting and/or assembling complex project data.
  - Project design, such as performing engineering calculations, using computer design software, referencing appropriate engineering procedures and design manuals.
  - Preparation of complex project documents including specifications and bid documents.
  - Complex drawing reviews, assuring plans are clear, concise, and thorough.
  - Others in the preparation of quantity takeoffs.
  - External communications.
  - Project documentation.
- Understands internal and external customers' needs and expectations; develops and improves client relationships.
- Performs quality control/quality assurance reviews
- Manages preparation of reports, studies, and proposals, blogs, journal articles, etc.
- Understands basic financial terms and concepts as they apply to projects.
- Responsible for accounting of individual task involvement, including scheduling, scope, role, and budget.
- Responsible for meeting and tracking multiple task budgets and schedules.
- Leads or contributes on business development matters.
- Develops and follows up on qualifying leads.

Stormwater Team Lead:

- Supervises and leads smaller teams or subgroup of a larger team.
- Manages less-complex projects or multiple tasks on complex projects.
- Leads external communications.
- Responsible for team or project accounting, including invoicing, workload, scheduling, scope, roles, and budgets.
- Manages team to achieve KPI's.

Qualifications, Education & Experience:

- Bachelor of Science in Civil Engineering from an ABET accredited college or university.
- Professional licensed engineer in MO or KS.
- Design experience with AutoCad, MicroStation, Hydraulic Modeling Software.
- 10+ years of related experience with a strong technical background in design.

Work Requirements:

- Monday through Friday.
- Flexible working hours
- This position could require additional work outside of regular hours as necessary to fulfill the requirements of the position.

Competitive salary and comprehensive benefits. For consideration send resume with salary requirements to recruiting@affinis.us.

Affinis Corp provides equal employment opportunities to all co-workers and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.

This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation, and training.