

**Title:** Intern Engineer I (New Graduate)

**Exempt Status:** Exempt

**Position Status:** Full Time



**Performance Expectations:**

In the performance of their respective tasks and duties all co-workers are expected to conform to the following:

- Exhibit Affinis values daily (balance, collaboration, excellence, servant leadership, trustworthiness)
- Perform quality work within deadlines.
- Interact professionally with co-workers, clients, and colleagues, always striving to find ways to make their lives easier.
- Work effectively as a team contributor on all assignments.
- Work independently while understanding the necessity for communicating and coordinating work efforts with other co-workers and organizations.
- Exhibit regular and predictable attendance as this is an essential function of the job.
- Exhibit a higher standard of conduct than merely what is required under the laws prohibiting harassment, discrimination, or retaliation.
- Thrive in a collaborative team environment and able to apply critical thinking to deliver solutions.

**Responsibilities/Duties/Functions/Tasks:**

- Under close and frequent supervision, assists engineers by performing the routine aspects of civil engineering assignments. This includes gaining familiarity with software programs, staff, and operating procedures of the company.
- Performs civil design calculations, sketches, technical comparisons and similar technical work as required by assignment.
- Coordinates project assignments with those of other engineers and technicians.
- Reviews drawings supplied by vendors, clients, and engineers and architects and recommends necessary changes.
- Researches code issues and works with City, State, and County officials.
- Researches design options and document findings for project engineers and/or project managers.
- May attend kick-off and design review meetings and interact with clients as experience level progresses.

**Qualifications, Education & Experience:**

- Bachelor of Science in Civil Engineering from an ABET accredited college or university.
- Possesses EIT or EI certification or is able to pass the Fundamentals of Engineering exam within six months of hire.

**Work Requirements:**

- Monday through Friday, 8 a.m. – 5 p.m. This position could require additional work outside of these hours as necessary to fulfill the requirements of the position.

**Competitive salary and comprehensive benefits. For consideration send resume with salary requirements to [recruiting@affinis.us](mailto:recruiting@affinis.us).**

*Affinis Corp provides equal employment opportunities to all co-workers and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex,*

*national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.*

*This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation and training.*