



**Title:** Survey Crew Member II

**Exempt Status:** Non-exempt

**Position Status:** Full Time

**Performance Expectations:**

In the performance of their respective tasks and duties all co-workers are expected to conform to the following:

- Exhibit daily Affinis values of balance, collaboration, excellence, servant leadership, and trustworthiness.
- Perform quality work within deadlines.
- Interact professionally with co-workers, clients, and colleagues, always striving to find ways to make their lives easier.
- Work effectively as a team contributor on all assignments.
- Work independently while understanding the necessity for communicating and coordinating work efforts with other co-workers and organizations.
- Exhibit regular & predictable attendance as this is an essential function of the job.
- Exhibit a higher standard of conduct than merely what is required under the laws prohibiting harassment, discrimination, or retaliation.
- Thrive in a collaborative team environment and able to apply critical thinking to deliver solutions.

**Responsibilities/Duties/Functions/Tasks:**

- Ability to perform topographic design surveys, property boundary surveys, and construction surveys
- Follow direction of survey leader in order to gain knowledge and become more proficient in the position.
- Ability to read and interpret various documents such as deeds, plans, plats, other record data.
- Assist with care and maintenance of equipment and vehicles
- Provide input on field checks of the surveys, and other field-oriented responsibilities as required
- Work collaboratively with field survey staff and Affinis co-workers
- Teach and mentor other team members on Affinis survey techniques, requirements and standards to assure they have the information they need to grow and succeed in their position.
- Perform surveys using survey hardware and software according to Affinis and client standards
- Field check surveys to actual field conditions—walk the site to verify drawings
- Understand and avoid basic sources of measurement errors
- Enter field data and produce positional information (i.e., leveling, traversing, topographic mapping) with either a hand-held calculator or computer software
- Complete administrative paperwork as requested and required (e.g., time and mileage sheets).
- Must be aware of and practice general safety requirements and procedures for items such as traffic control and accessing properties (ex: railroads or highways). Responsible for assuring other survey crew members are aware of pertinent safety requirements
- Must be dependable, organized, accurate, and detail-oriented
- Self-starter

**Qualifications, Education & Experience:**

- High School Diploma – some college preferred
- Preference will be given to those who are willing to work towards licensure as a professional Land Surveyor
- 5 years' experience as a survey crew member; experience with fundamental survey techniques
- Driver's license with clean driving record
- Civil 3D and/or MicroStation experience preferred

**Work Requirements:**

- Monday through Friday.
- This position could require additional work outside of regular hours as necessary to fulfill the requirements of the position.
- Ability to work outside in a variety of climate situations for extended periods of time. The terrain may be rough, steep, wet or swampy. Vegetation may be dense, and insects, snakes or animals may be encountered.
- Occasional out of town travel may be required

**Physical Demands:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Lifting and carrying equipment weighing up to 50 lbs. over rough terrain may be required. The employee is occasionally required to climb or balance, stoop, kneel, crouch, crawl, and smell. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

**Competitive salary and comprehensive benefits. For consideration send resume with salary requirements to [recruiting@affinis.us](mailto:recruiting@affinis.us).**

*Affinis Corp provides equal employment opportunities to all co-workers and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.*

*This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation and training.*